



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Public Health
250 Washington Street, Boston, MA 02108-4619

MAURA T. HEALEY
Governor

KIMBERLEY DRISCOLL
Lieutenant Governor

KATHLEEN E. WALSH
Secretary

MARGRET R. COOKE
Commissioner

Tel: 617-624-6000
www.mass.gov/dph

Substance Addiction Recovery Program (SARP) Admission Guide/Checklist

This checklist is to provide a guide to help participants keep track on documents and step they will need to complete the Substance Addiction Recovery Program (SARP) admissions process.

Please Note: The application and all other required documents must be received by SARP staff in one submission. Partial submissions will not be reviewed or processed.

Please review the eligibility Criteria For Admission

- ☐ The applicant must hold a Massachusetts nursing license that is current and in good standing that are not expired, surrendered, suspended, revoked, or on probation (disciplinary).

****You may apply to SARP if your license status is any of the statuses listed above.
SARP staff will review the totality of the application to determine eligibility.**

- ☐ The applicant must admit to substance use disorder and be either a first-time or re-admission applicant in a program designed for substance abuse rehabilitation for licensed professionals; or a participant in full compliance with a comparable program seeking to transfer into SARP.
- ☐ The applicant must possess the physical and psychological ability to participate in SARP. The applicant will not meet this criterion if he or she has a medical, and or mental health condition, except as provided for in SARP policy 13-01, that:
 - a. prevents the applicant from practicing nursing in a safe and competent manner.
 - b. necessitates treatment with a medication that is a substance of abuse; or
 - c. prevents the applicant from complying with SARP requirements.
- ☐ Must be of good moral character pursuant to the Board's Licensure Policy 00-01 Determination of Good Moral Character Compliance. Applicants will be found to be of good moral character if they have a criminal matter(s) at any stage in the criminal justice process, AND:
 - a. They are a result of the applicant's admitted substance use disorder; and
 - b. Are not considered a permanent exclusion crime as defined in Attachment A of Policy 00-01.
 - c. All applicants seeking re-enrollment in the program, following previous successful discharge, with any open criminal matters, pending investigations, or pending disciplinary actions must be reviewed by SAREC and the full Board to determine program eligibility.

- ☐ The applicant must be in good standing and be eligible for current licensure before all other professional licensing bodies that have issued a license, registration or certification to him or her, except that the applicant may have an active disciplinary restriction imposed by another professional licensing body if:
- a. the basis for the discipline is substance abuse, and
 - b. the Board has declined to take reciprocal disciplinary action.

APPLICATION DOCUMENTS TABLE
Base Application Documents
<input type="checkbox"/> First Time or Re-Admission Application <input type="checkbox"/> Initial Licensee Self-Assessment Data Form <input type="checkbox"/> Evaluator Identification Form <input type="checkbox"/> Prescription Verification Medical Necessity Form <input type="checkbox"/> Release DCP PMP Form <input type="checkbox"/> Authorization of Release of Information <div style="margin-left: 20px;"> <input type="checkbox"/> Therapist <input type="checkbox"/> Legal Representative (if applies) <input type="checkbox"/> Psychiatrist/Psych NP/PA <input type="checkbox"/> Primary Care Physician </div> <input type="checkbox"/> CORI Acknowledgment Form (must be notarized) <input type="checkbox"/> License Affidavit (must be notarized)
Documents if prescribed Suboxone or Methadone
<input type="checkbox"/> Medication used to Treat Opiate Use Disorder Application Form (completed by prescriber) Eligibility Criteria for Nurses Prescribed Buprenorphine, Buprenorphine/Naloxone Combination, or Methadone: <p>Proof that a qualified prescriber issued a prescription for buprenorphine, buprenorphine/naloxone combination, or methadone to the licensee for the treatment of opioid addiction.</p> <p>Proof that the qualified prescriber monitors the licensee’s use of buprenorphine, buprenorphine/naloxone combination, or methadone with toxicology screening that:</p> <ol style="list-style-type: none"> a. Occurs on a random, unscheduled basis at least once monthly. b. Tests for the presence of unauthorized substances; and c. Tests for the presence of buprenorphine, buprenorphine/naloxone metabolites, or methadone metabolites. <p>Proof that the licensee has either discontinued use of buprenorphine, buprenorphine/naloxone combination or methadone prior to resuming nursing practice or obtained medical clearance by their prescriber to resume safe nursing practice while maintained on buprenorphine, buprenorphine/naloxone, or methadone.</p> <p>The qualified prescriber will provide to SARP a quarterly Provider Report that documents the licensee’s compliance with buprenorphine, buprenorphine/naloxone combination or methadone therapy and toxicology screening results.</p>

After Submitting the Application Documents

SARP staff will review your application and the supportive documents post submission. SARP staff may contact you to follow up with questions and to determine if additional documentation is needed. Additionally, SARP staff may speak with your care team—therapist, PCP, prescriber,

etc.—for additional information as needed. SARP staff may direct you to contact the Board’s Drug Testing Management Company (DTMC), Affinity eHealth, (877)267-4304, to do a pre-admission urine screen. The urine results shall result negative for substances with addiction potential.